

WETTENHALL & CHOLMONDESTON PARISH COUNCIL

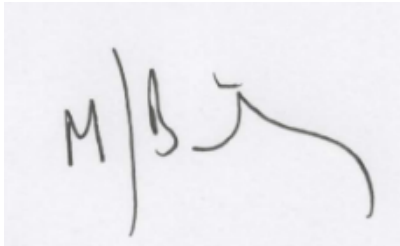
Clerk to the Parish Council: Dr. Mark Bailey

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Dear Councillors

You are hereby summoned to attend a meeting of the Parish Council, to be held on **Wednesday 20th December 2023** at 7:30pm at St. David's Church, Long Lane, Wettenhall CW7 4DN.

All Members of the public and press are welcome to attend.

A handwritten signature in black ink, appearing to be 'M/B' followed by a stylized flourish.

Clerk: Mark Bailey
Date: 14th December 2023

AGENDA

PART A

1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk before 6.00 pm on the day of the meeting, if possible.

2 DECLARATIONS OF INTEREST

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

If declarations are not made at this point in the proceedings, they should be made as soon as the Member becomes aware of an interest.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare (or not) is the responsibility of the Parish Councillor, based on the circumstances of the matter in hand.

3 MINUTES – 20TH SEPTEMBER 2023 (PARISH COUNCIL MEETING)

To approve, as a correct record, the minutes of the Parish Council Meeting held on 20th September 2023.

<http://cholmondestonandwettenhall-pc.gov.uk/Minutes-and-Agendas.aspx>

4 MATTERS ARISING

To raise any matters from the above minutes, including the following items: -

- Delphic Transport – update on issues
- Boot and Slipper site - update on work
- Village green plans – update on developments

5 CASUAL VACANCIES

Two vacancies exist on the Parish Council following the elections on 4th May 2023.

As per the Parish Council's Standing Orders, the vacancies have been advertised.

The Council is now invited to co-opt individuals to fill the vacancies.

The Clerk will read out the names of any individuals who have indicated that they wish to be considered for the vacancies. Parish Councillors present at the meeting are then asked to nominate individuals. Any nominations must also be seconded. Councillors may nominate any other individuals known to them in addition to the names read out by the Clerk.

Candidates do not have to be present for the decision but may be invited to speak in support of their candidature prior to any nomination.

RECOMMENDATION:

Members are asked to nominate individuals to fill the vacancies on the Parish Council and vote on any nomination(s).

6 PUBLIC FORUM

Members of the public are invited to ask questions or address Members on any matter of Parish Council business.

7 FINANCIAL MATTERS

Members are asked to consider the following matters: -

<http://cholmondestonandwettenhall-pc.gov.uk/Council-Finances.aspx>

8.1 Ledger (1.4.23-30.09.23)

Members are asked to note the ledger for the period 1.4.23-30.09.23)

8.2 Budget Monitoring Report (Quarter 2 – April 2023-Sept 2023)

Members are asked to note the budget monitoring report for the second quarter of the 2023/24 financial year. Also attached is a summary of receipts and payments for the same period.

8.3 Internal/External Audit 2022/23

Members are asked to note that both the internal and external audits for 2022/23 have been completed. In terms of the external audit, the Parish Council declared itself exempt from audit and this was accepted.

In terms of internal audit, the report from the report will be to follow.

Members are asked to note and **APPROVE** the above internal audit report for 2022/23.

8.4 Budget Report/Draft Budget 2024-25

Members are asked to note the attached budget report and draft budget for 2024/25. Based on this information, Members are asked to **RESOLVE**

- That a budget of **£xxxx** be approved; and
- That the Clerk be authorised to request a precept of **£xxxx** from Cheshire East Council

8.5 Payments for Authorisation

Members are asked to authorise the following items for payment.

| | |
|----------------|--|
| Mark Bailey | £500.00 (Clerk Salary Oct-Dec 2023) |
| HMRC | £125.00 (Tax Months 7-9 2023/24) |
| Wettenhall PCC | £200.00 (Room Hire – St Davids Church) |

8 BOROUGH COUNCILLORS REPORT

Cheshire East Councillor Rebecca Posnett will be invited to update the meeting on issues affecting Cheshire East Council.

9 HIGHWAY MATTERS/SPEED WATCH

Members to consider matters relating to highways and road safety.

10 PLANNING MATTERS

Members to consider matters relating to planning in the parish.

11 COMMUNICATION/SHARED INFORMATION

Members to consider any other matters not on the agenda (decisions cannot be made under this agenda heading).

12 DATE OF NEXT MEETING

Wednesday 20th March 2024 – 7.30pm – St David's Church.