

**CHOLMONDESTON & WETTENHALL PARISH COUNCIL
MINUTES OF MEETING HELD REMOTELY ON 5th MAY 2021**

PRESENT

Cllrs Helen Moss (**HM**), Philip Hollinshead (**PH**), Keith Gilby (**KB**), John Woodward (**JW**), and Patrick Brunt (**PB**).

IN ATTENDANCE

Dr M Bailey (Parish Clerk) (**MB**)

57. APOLOGIES

There were apologies received from Cllr Heather Pope (**HP**)

58. DECLARATIONS OF INTEREST

No declarations of interests were made by Members at the meeting.

59. MINUTES OF THE PARISH COUNCIL – 23RD FEBRUARY 2021

The minutes of the annual Parish Council meeting held on 23rd February 2021 were presented to Members for approval.

The following corrections needed to be made to the minutes.

- The date on the minutes was wrong.
- Boot and Slipper – work on the hedges was done at the cost of the developer, not the parish

The Council **RESOLVED** to approve the minutes.

60. MATTERS ARISING

The following matters were raised at the meeting from the above minutes.

- Delphic Transport – it was reported that there had been comments on social media about the road closure through Church Minshull and comments about Delphic. Concerns were expressed about damage to the grass verges caused by lorries turning around Delphic. KG commented that Cllr Pochin had arranged a meeting about Delphic and their licence but there was no further information available. KG said that the Chair of Church Minshull PC was arranging a meeting on 14th May 2021 about the roads in Church Minshull.
- Former Boot and Slipper site – it was reported that work had started on the site. KG said that he had met with the developer about the gift of land for a new village green. Work was due to be completed on the site by the end of the year. It was also reported that there had been some vandalism, and this had been reported to the police and cameras installed. It had also been reported that lorries above the 7.5 tonne limit had been going along the lane. Ropes had been put around the tree after meeting with developers.

- Litter – KG reported that litter picking equipment had been purchased and needs to be added to the Asset Register. It is stored in the shed by the Church. Members thought that litter build up in hedgerows was disappointing and so a resident has arranged for a litter pick to take place and has advertised this on social media. KG said that a bin would be placed opposite the Marina if possible and the message could be communicated on social media that people should take their dog waste home. It was agreed to get some costs for bins and include on the next parish council agenda.
- Noise Issues – there were no updates on this matter.
- Village Green Plans – KG said that the latest design showed a different piece of land from the one originally gifted. KG has contacted the developers and their solicitor to ask that they get the process going and set out the shape and size of the land to the Parish Council at no cost to the Council. The piece of land will be gifted and transferred to blend in with other areas. It was also reported that grants may be available as it is classed as a public garden. HM asked if the land will be transferred as village green and it was reported that it will not be transferred as a village green, but the legal position will be checked.
- Boundary signs – KG reported that a new sign is in place, welcoming people to Wettenhall.
- Flooding – HM reported that there had been flooding in the brooks and HP will provide more details.

61. PUBLIC FORUM

There were no members of the public present at the meeting.

62. BOROUGH COUNCILLOR UPDATE

Cllr Sarah Pochin did not attend the meeting.

63. FINANCIAL MATTERS

50.1 Payments for Authorisation

The following payments were presented to Members for approval.

Mark Bailey	£399.63 (Clerk Salary – March-May 2021)		
HMRC	£99.91 (Tax on Salary – month 12 (2020-21) and months 1 and 2 (2021-22))		
ChALC	£121.68 (2021-22 Membership)		
ChALC	£25.00 (Training)		
Nuneaton Signs	£71.66 (duck warning signs)		
Cllr Keith Gilby	£50.00 (reimbursement – litter picking equipment/key safe for church)		
Zurich Municipal	£168.79 (Insurance 2021-22)		

The duck warning signs had been raised via Facebook and referred to problems caused by traffic. KG said that these will be located on Long Lane, near Cholmondeston and possibly by the marina. This was agreed.

Members **RESOLVED** to approve the above payments.

50.2 Ledger (1.4.20-31.03.21)

Members noted the ledger for the above period.

50.3 Budget Monitoring Report (Quarter 4 – April 2020 - March 2021)

Members noted the report for the above period.

50.4 Assets Register 2020-21

Members approved the Assets Register for 2020-21/

50.5 Internal Audit 2020-21

Members **AGREED** that the Parish Clerk will submit the Parish Council accounts to the Internal Auditor (John Edwards t/a Experior Systems).

50.6 External Audit 2020-21

Members **RESOLVED** to approve the Annual Governance and Accountability Return (AGAR) by approving the following: -

- Annual Governance Statement 2020-21
- Accounting Statements 2020-21
- Certificate of Exemption 2020-21

64. CHESHIRE EAST GOVERNANCE REVIEW

Members noted the proposals for the parishes – to merge the two councils and increase the number of councillors to seven.

Members **AGREED** that they did not see the case for change but were in support of an additional parish councillor.

Cllr Brunt left the meeting at this point.

65. HIGHWAY MATTERS/SPEEDWATCH

The following items were raised under this heading.

- Some patching in place on the road towards Nantwich
- KG had written to Cheshire East Council on road repairs. CEC said that there was no recourse if potholes create issues. KG also contacted the Road Safety Association on how long a pothole should be tolerated. KG said he would share emails with everyone. JW said that there should be oversight in place on the contract with Ringway Jacobs. It was agreed to highlight problems on social media and tag Cheshire East Council into any posts.

- HM reported that there had been roadworks on the A51, and Long Lane had been used as a diversion. It was agreed that Cheshire East Highways should be contacted, and satnavs should be updated (contact OneNetwork. HM will contact Cheshire East Highways.

66. PLANNING MATTERS

The following planning matters affecting the parish were considered.

The Council received notification of the following planning applications.

21/1497N **Village Farm, Winsford Road, Wettenhall CW7 4DL**
Steel portal frame livestock building.

The Parish Council had no objections to the application.

21/2400N **Rose Cottage, South View Lane, Cholmondeston CW7 4DS**
Rear single storey extension and double garage.

The Parish Council had no objections to the application.

67. COMMUNICATIONS/SHARED INFORMATION

The following matters were raised under this agenda item.

- Emergency Plan – an offer has been made to assist parishes with their own emergency plans based on local risks. Will consider more fully at the next meeting.
- Street Lighting – the lamp at Calverley Green Road. Following discussions with PH, KG confirmed that CEH did not have this on their asset register. This appeared to have been installed in conjunction with MANWEB. It was mentioned that one lamp had broken and may have caused some problems as a result. As a result, the Parish Council decided to get the lamp fixed. KG tried a number of companies, but none had any record of these streetlamps. JW said that the Parish Council should maintain these lamps. KG got an electrician to look at the lamp at a cost of £250 and this was **APPROVED**.
- Boundary Mapping – HM asked that the parish boundaries are mapped, and it was **AGREED** to approach CEC about this.
- Footpaths – a link to the CEC page will be put on the website.
- Facebook – it was proposed that businesses contribute to any adverts on FB (around £25). It was asked that a separate page be set up for businesses to advertise.
- Litter Bin – will look at costs and report back to the next meeting.

- Boundary Sign – it was **AGREED** to provide a gift to the resident who had helped to erect the new sign.
- Chapel Close – will look at the possibility of reinstating the play area. Bring to the next meeting.

68. DATE OF NEXT MEETING

The next Parish Council meeting will take place on Wednesday 29th September 2021 at 7.30pm (details to be confirmed).

69. EXCLUSION OF PRESS AND PUBLIC

Due to their confidential nature, Members **RESOLVED** to exclude the press and public from the meeting during consideration of the following matters in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960. Reports relating to these items have been withheld from public circulation and deposit.

70. COUNCILLOR CODE OF CONDUCT ISSUES

A discussion took place on Code of Conduct issues.

There being no further business the Chairman declared the meeting closed 10.03pm.

Chairman.....