

MINUTES OF CHOLMONDESTON & WETTENHALL ANNUAL PARISH COUNCIL MEETING HELD AT ST DAVIDS CHURCH ON 6TH OCTOBER 2021

PRESENT

Cllrs Helen Moss (**HM**), Philip Hollinshead (**PH**), Keith Gilby (**KB**), and Patrick Brunt (**PB**).

IN ATTENDANCE

Dr M Bailey (Parish Clerk) (**MB**)

PART ONE – ANNUAL MEETING BUSINESS

71. ELECTION OF CHAIR

The sitting Chair, Cllr Keith Gilby, opened the meeting and asked for nominations for Chair.

Cllr Keith Gilby was nominated for the position of Chair of the Parish Council.

Cllr Heather Pope was also nominated but turned down the nomination.

It was **RESOLVED** that Cllr Keith Gilby be Chair of the Parish Council until the next Annual Meeting.

Cllr Gilby took the Chair.

72. ELECTION OF VICE-CHAIR

The Chair asked for nominations for Vice-Chair.

Cllr John Woodward was nominated for the position of Vice-Chair of the Parish Council.

It was **RESOLVED** that Cllr John Woodward be Vice-Chair of the Parish Council until the next Annual Meeting.

73. APOLOGIES

There were apologies received from Cllr John Woodward (**JW**) and Cheshire East Cllr Sarah Pochin (**SP**).

74. DECLARATIONS OF INTEREST

The following declarations of interests were made by Members at the meeting.

- Cllr Helen Moss – Open Spaces Society (Outside Bodies Interest)
- Cllr Helen Moss – British Horse Society (Outside Bodies Interest)

75. MINUTES OF THE PARISH COUNCIL – 5th MAY 2021

The minutes of the Parish Council meeting held on 5th May 2021 were presented to Members for approval.

The Council **RESOLVED** to approve the minutes.

76. **MATTERS ARISING**

The following matters were raised at the meeting from the above minutes.

- Delphic Transport – it was reported that Church Minshull Parish Council had discussed this matter, but no updates have been provided. The situation is still the same. PH reported that there had been an accident recently and pictures were taken, so there may be further actions. HM said that some residents had almost been hit by wagons but no action from the police. KG said he would raise with the Church Minshull PC Chair and report back.
- Former Boot and Slipper site – work has been delayed due to cables across the road and drainage issues. Likely to be completed by April 2022. KG in talks with developers on the gift of land and associated costs. The land is now easier to delineate. Plans will be updated, and council informed of any costs. Will be updated at the next meeting. Looking at funding for the village green.
- Litter – HP reported that litter is worse. KG said that not sure of a litter bin as litter tends to come from passing vehicles.
- Noise Issues – this relates to South View. CEC has monitored noise from the site and did not find any issues. PB – it was too loud, but they did not turn down the noise when asked. HM said that complaints had been made to CEC and KG had written to South View but got no response. KG to raise the issue with SP.
- Village Green Plans – plan to be developed and shared with the council.
- Community Emergency Plans – HM said that take up on the offer of assistance had been low in other parishes. Paperwork is very lengthy and that may put some people off. Will look to bring to the next meeting with condensed paperwork. KG said that the issue is whether any event would take place in the parish needing these plans and a proportionate approach is needed. HM said that power cuts was an issue.
- Streetlight – KG reported that the streetlamp had been fixed.

77. **STANDING ORDERS**

The Parish Council **APPROVED** the Standing Orders for the 2021-22 year.

78. **CODE OF CONDUCT**

The Parish Council **APPROVED** the Member Code of Conduct for the 2021-22 year.

79. **FINANCIAL MATTERS**

79.1 **Responsible Financial Officer**

The Parish Council **RESOLVED** to appoint the Parish Clerk as the RFO for the 2021-22 financial year.

79.2 Internal Auditor

The Parish Council **RESOLVED** to appoint John Edwards as the Internal Auditor for the 2021-22 financial year.

79.3 Payments for Authorisation

The following payments were presented to Members for approval.

Mark Bailey	£1000.00 (Clerk Salary – June-November 2021)
HMRC	£250.00 (Tax on Salary – months 3-8 (2021-22))
Shires Pay	£133.80 (Payroll M1-M12 2021-22)
Experior Systems	£210.00 (Internal Audit 2021-22)

Members **RESOLVED** to approve the above payments.

79.4 Ledger (1.4.21-31.08.21)

Members noted the ledger for the above period.

79.5 Budget Monitoring Report (Quarter 1 – April - June 2021)

Members noted the report for the above period.

79.6 Internal/External Audit 2020-21

The Internal Auditor reported the following matters from the internal auditor.

- Clerk salary payment (25th November 2020) two figures were transposed two figures and therefore paid £254.29 instead of £245.92.
- The council paid £166.25 in VAT during the year, which is recoverable from HMRC

Members **APPROVED** these issues and noted that the Parish Council was declared exempt from an external audit.

80. DATES OF MEETINGS 2021-22

Members **APPROVED** the following meeting dates for the rest of the 2021-22 council year (all meetings to begin at 7.30pm).

- 12th January 2022
- 20th April 2022
- 18th May 2022 (Annual Meeting)

PART TWO – ORDINARY MEETING BUSINESS

81. PUBLIC FORUM

There were no members of the public present at the meeting.

82. BOROUGH COUNCILLOR REPORT

Cllr Sarah Pochin was not present at the meeting.

83. HIGHWAY MATTERS/SPEEDWATCH

The following items were raised under this heading.

- Top-up highways funding – Cllr Pochin was not sure how much is left in her fund – KG to check.
- Highways Safety Survey – agreed to fund the survey – KG to check with Cllr Pochin
- A51 closure – noted that this is leading to people speeding through Calverley Hall Lane. CEC to be asked to deal with this. KG will also contact the Police and Calverley PC.

84. PLANNING MATTERS

The following planning matters affecting the parish were considered.

The Council received notification of the following planning applications.

21/4619N Land at Little Man Inn, Winsford Road, Wettenhall
 Variation of condition two on application 17/3873N - conversion and extension of outbuilding into 3 bed dwelling.

The Parish Council noted objections from the residents of Hollybush Cottage and the effect on their privacy.

Cllr Brunt left the meeting.

85. COMMUNICATIONS/SHARED INFORMATION

The following matters were raised under this agenda item.

- Cheshire East Community Governance Review – HM/HP to submit Parish Council views. KG said that both villages should retain their identity and should remain called a ‘parish council.’
- CCA – agreed to join Cheshire Community Action (CCA)
- Police Cluster – to take place on 22nd October 2021 – KG to attend
- ChALC Annual Meeting – KG to attend (20th October 2021)
- Flooding – HP said that there is an issue behind the church caused by older drains which are being overwhelmed, causing problems. There are also issues in fields.
- Platinum Jubilee – will look at planting trees.

86. DATE OF NEXT MEETING

The next Parish Council meeting will take place on Wednesday 12th January 2022 at 7.30pm (details to be confirmed).

There being no further business the Chair declared the meeting closed 9.20pm.

Chair.....